



EQUAL EMPLOYMENT OPPORTUNITY IS THE LAW

All BSEE and BOEM employees, former employees and applicants for employment who believe they have been discriminated against on the bases of race, age (40 or older), color, disability (mental or physical), national origin, protected genetic information, sex (including pregnancy, sexual orientation, and gender identity), religion, or reprisal (previous EEO activity), have the right to file an Equal Employment Opportunity (EEO) complaint.



If you believe you have been subjected to unlawful discrimination, you must initiate contact with an EEO Counselor within **45 calendar days** of the date of the alleged discriminatory act, event, or in the case of a personnel action, within **45 calendar days** of the effective date of the personal action. **It is your responsibility to seek EEO counseling in a timely manner.**



If your complaint is appropriate for Alternative Dispute Resolution (ADR), you may elect to participate in the ADR process in lieu of traditional counseling. Ordinarily, counseling must be completed within 30 days and ADR must be completed within 90 days. If the matter is not resolved through traditional counseling or ADR, you will have the right to file a formal complaint of discrimination.

CONTACT INFORMATION

EQUAL EMPLOYMENT OPPORTUNITY DIVISION

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